



THE HARVARD SQUARE CENTER
Help is Here to Stay

13510 Harvard Avenue
Cleveland, Ohio 44105
Office: 216-438-0893

theharvardsquarecenter@gmail.com
www.theharvardsquarecenter.com

Dear Valued Supporter,

The Harvard Square Center is a 501 (c) (3), non-profit organization located at 13510 Harvard Avenue. Established in May of 2014, The Harvard Square Center was created to provide public programs and resources. Our goal is to help the community and to reduce hunger and provide essential resources in Southeast Cleveland to promote self-sustainability and wellness. Our Mission is "To develop individuals and families above profit, fostering to serve the community by offering programs and resources that will transform lives personally and professionally in order to build stronger communities" and a vision "To engage the community by fostering an atmosphere where family life is enriched and reconnected through resources promoting health, wellness and awareness."

With the help of donations, partnerships and collaborative support from various organizations, we were able to successfully host our Annual Picnic in the Park Memorial Day weekend with support from Cleveland Metroparks, CEOGC, Fire House presented by Cleveland Fire Department, CareSource, E. F. Boyd's Funeral Service, The Harvard Deli, USDA, County Councilman Pernell Jones and State Senator Kenny Yuko.

This year, we hope to celebrate our 8th Annual "Picnic in the Park", a community, fun filled event for the entire community. This event is held in Cleveland, OH at The Harvard Square Center, 13510 Harvard Avenue and The Cleveland Metropolitan Gawron Park (located directly across the street from our facility). The event entails free entertainment, free food and refreshments, guest speakers, prizes and raffles. As fulfilling as the event sounds, The Harvard Square Center needs your sponsorship for marketing.

Sponsoring will enable us to properly promote the 8th Annual Picnic in the Park. Marketing items such as: banners, t-shirts, key chains, wrist bands, fliers, signs, food, television and radio advertising can be obtained to market our event on May 27, 2023, from 11:00am-5:00pm, at Gawron Park, located at 136th street and Harvard Avenue.

We are asking the friends of The Harvard Square Center to provide a donation that will help us market our 8th Annual Picnic in the Park. Your sponsorship is greatly appreciated. Please complete the enclosed form and return to Sharon Penman, Event Planner, by April 1, 2023, with your sponsorship donation enclosed. Please feel free to contact Lester DeVese, President or Sharon Penman, Event Planner with questions or concerns at (216) 438-0893. Please see sponsorship details on the enclosed Sponsor Form.

We thank you in advance for your donation.

Sincerely,

Sharon Penman, Event Planner



The Harvard Square Center *Sponsorship Form*

Sponsor Name: _____ **Date:** _____

Address: _____

City/State: _____ **Zip:** _____ **Phone (required):** (____) _____

Email: _____

Individual Making Donation: _____

(Person to whom the tax deductible thank you letter should be addressed)

- Platinum Level** \$2,000 1. Media advertisement during event 2. Year Marketing on our Website
3. Full page article on our upcoming newsletter
4. Company logo on Sponsor List
5. Booth + Raffle tickets
- Diamond Level** \$1,000 1. Media advertisement during event 2. Six month marketing on Website
3. Half page article on our upcoming newsletter
4. Company logo on Sponsor List
5. Booth + Raffle tickets
- Gold Level** \$500 1. Media advertisement during event 2. Three month marketing on website
3. Company logo on Sponsor List
4. Booth + Raffle ticket
- Silver Level** \$200 1. Media advertisement during event 2. Company logo on Sponsor List
3. Booth + Raffle ticket
- Copper Level** \$100 1. Company logo on Sponsor list 2. Booth + Raffle ticket

Other: Please indicate Amount: \$_____

Please email completed form (s) to theharvardsquarecenter@gmail.com
Or mail to 13510 Harvard Avenue, Cleveland, Ohio, 44105

For questions or concerns, please contact our office at (216) 438-0893

THANK YOU FOR SUPPORTING THE HARVARD SQUARE CENTER